

Governing Board Meeting Minutes DRAFT

Date: May 14, 2026

Join Zoom Meeting

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Meeting ID: 914 4898 6710

Passcode: 787717

Time: 5:01pm to 6:00pm

Recorded by: J. Waterhouse

Attendees: Governing Board members, school administration/staff, and student presenters; quorum confirmed.

Absent: Not fully identified in the transcript.

Attendees: GB Chair M. Thompson, Secretary M. Simmons, Human Resources Executive Member J. Yukitomo, J. Smith and Boardmembers J. Waterhouse, B. Santos and A. Freitas, Parent Representative C. Campora, Student Representative J. Drummondo, Principal D. Oshiro, Finance Director J. Tabangcura and HR Director A. Tojio, Secondary Administrator K. Uyeda-Young, SSC N. Tavares-Sumiye, Japanese Teacher S. Sumitomo and Japanese Students.

Absent: GB Finance Chair M. Liao-Troth, Dr. T. Isadore, J. Dixon.

I. CALL TO ORDER	Chair Thompson called the meeting to order. A quorum was confirmed.
II. APPROVAL OF MINUTES (April 2026)	Board members confirmed receipt of the previous meeting minutes. The minutes were approved by vote; no opposition was recorded. Motion carried.
III. PARENT AND PUBLIC COMMENT	No parent or public comment was recorded in the meeting transcript.
IV. OLD BUSINESS	No old business was recorded.
V. NEW BUSINESS	A. Japan Educational Trip Presentation
A. Japan Educational Trip Presentation	Students and staff presented reflections from MBTA's educational trip to Japan and thanked the Governing Board and Principal for supporting the opportunity. Students discussed cultural, historical, and personal learning from visits including shrines and museums, Miyajima, Hiroshima Peace Memorial Park and Museum, Himeji Castle, Kobe, Osaka, and other locations. Themes included respect and mindfulness, Japan's connection between history and modern culture, cleanliness and organization, transportation, food, architecture, and the value of experiential learning. Board members thanked the students and encouraged them to apply lessons from the trip in Hawai'i. The full student presentation and trip video will be shared with board members.
B. Financial Report	B. Financial Report The financial report included the balance sheet and profit-and-loss statement through the end of April. Approximately 58% of the elementary allotment had been used or encumbered, leaving approximately 41.77%, generally consistent with the same period in the prior year. Personnel Budget Adjustments: Account 5131 increased to \$136,000; Account 5141 to \$53,000; Account 5251 to \$196,000; and Account 5310 to \$118,000. A motion was made a J. Waterhouse and seconded by J..Yukitomo. Motion carried. Facility/Rental Budget Adjustment: The rental/lease and building grounds account was increased

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	from \$612,000 to \$677,000, an increase of \$65,000, to cover remaining rental obligations associated with the additional fitness center space. A motion was made by M. Simmons and seconded by J. Yukitomo. Motion carried. Vendor Limit Adjustments: YWCA increased to \$698,000; Dell increased to \$119,000; and Panda Travel was approved at \$25,000. A motion was made by M. Simmons and seconded by J. Yukitomo to approve the vendor adjustments. Motion carried. The third-quarter financial report was submitted to the Public Charter School Commission on April 30, 2026. Negotiations for the facility lease for the next four years were reported as in process.
VI. OTHER BUSINESS PRINCIPAL REPORT (ORAL)	No separate Principal Report was presented. Governing Board Retreat: The Board discussed May 28, May 29, and June 1 and agreed to hold the retreat on Friday, May 29, 2026, from 10:00 a.m. to 2:00 p.m. in Room 201, with Zoom participation available. Lunch will be arranged through Café Julia. The retreat will focus on MBTA's long-term vision, facilities, maintaining educational standards while considering growth, five- to ten-year planning, possible architectural/facility visioning support from WCIT, the potential impact of artificial intelligence on education, and development of a concise statement describing the desired long-term outcome for MBTA students. Board members were asked to review the school's mission, vision, general learning outcomes, and core beliefs before the retreat. Staff Appreciation: A board member reported that a teacher request resulted in \$500 in foundation support for the school. Board members also delivered treats to faculty and staff during Staff Appreciation Week. School representatives expressed appreciation and noted that some deliveries coincided with testing and Institute presentations, causing minor disruptions. Future timing will be coordinated more carefully.
VII. ADJOURNMENT	A motion was made and seconded to adjourn. The motion carried, and the meeting was adjourned.