

Governing Board Meeting Minutes DRAFT

**Date:** Thursday, February 8, 2024

**Location:** Zoom <https://zoom.us/j/98922429460?pwd=ZXdsWTdmNIN2cVNOVDVEcmFBSGRyUT09>

**Meeting ID:** 989 2242 9460

**Passcode:** 800766

**Time:** 5:00 p.m.

**Executive Session:** N/A

**Recorded By:** A. Takaki

**Attendance:** Governing Board (GB) Chair M. Thompson, Vice-Chair (Vacant), Executive Board Member Finance Chair M. Liao-Troth, J. Smith, and C. Sumiye, A. Takaki, R. Lee and Parent Representative R. David and Student Representative P. Conol, Principal D. Oshiro

**Excused:** Executive Boardmembers Dr. Thomas, J. Dixon, J. Yukimoto Human Resources and GB Human Resources Chair and Secretary M. Simmons

I. Call to Order	Chair Thompson called the meeting to order at 5:00 p.m.
II. Approval of Minutes	<p>A. Approval of December 2023 Draft Minutes</p> <p>B. The January 2024 board meeting was canceled.</p> <p>Staff Boardmember Takaki moved to approve the December 14, 2023, minutes. Second by Staff Board Member Lee. Voting members Chair Thompson, Executive Board Members Liao-Troth and Staff Board Members C. Sumiye, A. Takaki, and R. Lee, and Parent Representative David and Student Representative Conol voted aye. Motion carried.</p>
III. Parent and Public Comment	None

<p>IV. Old Business</p>	<p>A. Financial Report</p> <p>52.7% remaining elem allotment As of 31 Dec 2023: close to \$11m assets School received more than budgeted because enrollment higher than planned School within \$40K of what was expected</p> <p>B. Finalizing of CD Option - Action Item</p> <p>6 month CD expires at the end of the month 1 year CD expires end of March \$194,000 in interest so far with CDs</p> <p>6 mo CD at standard rate: 4.55% for 6 months 4.25% for 12 months; exceptional rate 4.8% 6 mo and 4.5% 1 year</p> <p>Don't have enough for quorum to vote on this. In the meantime will push to March and clarify rates with J. Yukimoto on her end.</p>
<p>V. New Business</p>	<p>A. Facility Updates Room 201</p> <p>Same rate: July 1, 2024 \$3.14 per square feet School has enough to cover the rent for the extra room</p> <p>D. Oshiro: YWCA approached her about taking over the space in December. YWCA recently announced closure of their Health and Wellness Program. AG has to do final review along with the Charter Commission. Will be a 2 month process, possibly longer, so we would need to get the process started soon. Will persist with the YWCA to move the process forward sooner than summer.</p>

	<p>M. Thompson: Possibly do a board retreat to move forward given our assets and the opening up of more space at the YWCA.</p> <p>D. Oshiro: Agrees.</p> <p>M. Thompson: Possibly approach YWCA's board chair to identify their vision.</p> <p>B. (room 201; pest control, asbestos, end of YWCA Health and Wellness Program</p>
<p>VI. Other Business</p>	<p>A. Principal's Report Japan</p> <p>D. Oshiro was in Japan during the earthquake. Coincidentally, D. Oshiro's friend (Takayuki) runs a school at the epicenter of the earthquake. Her friend also visited MBTA in August. Visit was short but intention to partner in some way. Earthquake devastated epicenter area. All 30 schools in the area are closed. Families instructed to send children elsewhere. D. Oshiro will send a powerpoint with photos. Takayuki asked D. Oshiro for help which is something we can do and have done. We helped Wuhan students during initial Covid outbreak where math teacher took over teaching their AP math courses. For Japan, we can enroll them into TEA for secondary. Elementary is able to help build their program. MBTA has resource books that we don't need and can send to Japan. Don't need to vote on this but the board should know.</p>
<p>VII. Adjournment</p>	<p>Executive Board Member Smith moved to adjourn at 5:44 p.m. Staff Boardmember C. Sumiye seconded</p>

	Aye Votes: M. Liao-Troth, J. Smith, A. David, R. Lee, C. Sumiye, and A. Takaki voted Aye. Motion carried
VIII. Executive Session	N/A

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