

**Governing Board Meeting Minutes DRAFT**

<p><b>Date:</b> Thursday, December 14, 2023  <b>Location:</b> <a href="https://zoom.us/j/94594464946?pwd=Wk1zUEJOZjVIWDFzNm9tMmIMejk3Zz09">https://zoom.us/j/94594464946?pwd=Wk1zUEJOZjVIWDFzNm9tMmIMejk3Zz09</a>  <b>Meeting ID:</b> 945 9446 4946  <b>Passcode:</b> 518572  <b>Time:</b> 5:00 p.m. - 5:54 p.m.  <b>Executive Session:</b> N/A  <b>Recorded by:</b> M. Simmons</p>	
<p><b>E-mail Responses:</b> Governing Board (GB) Chair M. Thompson, Vice-Chair (Vacant), GB Human Resources Chair and Secretary M. Simmons, Executive Boardmembers Dr. Thomas, and J. Yukimoto Staff Boardmembers C. Sumiye, A. Takaki, and R. Lee, Student Representative P. Conol, Principal D. Oshiro, Administers Uyeda-Young and Kaapana-Aki  <b>Excused:</b> GB Finance Chair Matthew Liao-Troth, Executive Boardmembers J. Smith and J. Dixon</p>	
<p><b>I. CALL TO ORDER</b></p>	<p>The December 14, 2023, was called to order at 5:00 p.m. by Chair Thompson.</p>
<p><b>II. APPROVAL OF MINUTES (November 9, 2023)</b></p>	<p>Executive Boardmember Yukimoto moved to approve the November 9, 2023, minutes. Second by Staff Boardmember Sumiye. Voting members Chair Thompson, GB Human Resources Chair and Secretary M. Simmons, Executive Boardmembers J. Yukimoto and Dr. Thomas, Staff Boardmembers C. Sumiye, A. Takaki, and R. Lee, Student Representative Conol voted aye. Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>None</p>
<p><b>IV. OLD BUSINESS</b></p>	<p>None</p>
<p><b>V. NEW BUSINESS</b></p> <p><b>A. MONTHLY FINANCIAL REPORT</b></p>	<p>A. Mr. Deutscher presented financial reports through November 30, 2023, including Balance Sheet and Profit &amp; Loss (Income Statement).</p> <p>Chair Thompson inquired on fund movement to decrease fraud or other negative impacts. Further updates are forthcoming.</p> <p>A few other inquiries were discussed for clarification regarding budget items.</p>

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<p><b>B. FACILITY - NEW ROOM LEASE CONSIDERATION</b></p>	<p>B. Mr. Deutscher explained the additional cost per square footage and the monthly rental increase. Principal Oshiro shared the purpose for the new room.</p> <p>GB Human Resources Chair and Secretary Simmons proposed that the GB support the Administration in further discussion regarding the new room lease with the YWCA. The Administration will update the board following their discussions. Second by Parent Boardmember David. Chair Thompson, GB Human Resources Chair and Secretary M. Simmons, Executive Boardmembers J. Yukimoto and Dr. Thomas, Staff Boardmembers C. Sumiye, A. Takaki, and R. Lee, Student Representative Conol voted aye. Motion carried.</p>
<p><b>VI. OTHER BUSINESS</b></p> <p><b>ADMINISTRATORS Q2 REPORT - ORAL</b></p>	<p>Administrators Uyeda-Young and Kaapana-Aki provided a written summary and orally discussed it in further detail with the GB.</p> <p><b>Myron B. Thompson Academy (Secondary Division) Quarter 2 Report</b></p> <p><b>Updates</b></p> <ol style="list-style-type: none"><li>1. Meet and Greet</li><li>2. College and Career Counseling Department<ol style="list-style-type: none"><li>a. Adventure Tower Aerial Challenge at Coral Crater in Kapolei (November)- CAP 9 and</li></ol></li><li>3. PTP students<ol style="list-style-type: none"><li>a. Tour of UH Hilo’s campus (December)- Hilo students (chaperone by 2 MBTA teachers and 2 former MBTA students)</li><li>b. Adventure Tower Aerial Challenge at Coral Crater in Kapolei- 10th and 11th grade students (tentatively scheduled for February)</li></ol></li></ol>

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- c. Tour of UH Manoa's JABSOM campus- 9 th -12 th grade students (tentatively scheduled for late January-late February)
- d. Kapiolani Community College CTE Fair (February)- 9th -12th grade students (in the process of arranging)
- e. Virtual Financial Wellness event with Hawaii State Federal Credit Union (Class of 2024)-November
- f. Virtual Reality Fair with Hawaii Sate Federal Credit Union (CAP 11 students)- April

4. SPED Department

- a. 7 elementary students
- b. 2 secondary students (1 in the referral process)
- c. Half time EA hired in September (also teaches English Language Learner Students)
- d. SPED teacher training- February
- e. Chapter 60 training- SPED law
- f. Chapter 61 training- Section 504 law

5. English Language Learner

- a. 4 certified ELL students
- b. Certified TESOL teacher
- c. ACCESS for ELLs test
- d. ACCESS training

6. Prom Committee Fundraisers

7. Suicide Awareness Training

8. Asthma Training

9. Annual Fire Inspection

10. Annual Fire Extinguisher Inspection/Service

**Upcoming Events**

1. Quality Behavior Support (QBS) Training
2. Enrollment for SY 2024-2025

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**Myron B. Thompson Academy (Elementary Division)  
Quarter 2 Report**

**I. FIELD STUDIES held at off-site venues: concentrating on the disciplines of science, math, ELA, and social studies:**

- U.S.S. BowFin Outreach*
- Eyes of Island Earth (Bishop Museum)*
- Lanikuhonua*
- Hawaii's Plantation Village*
- Coconut Island with HIMB*
- Kualoa Fishpond*
- Hawaii Nature Center*
- Lyons Arboretum*

**II. PROGRAMS:**

- Foundations program continues to be a success in its endeavors to concentrate on our students performing below proficiency in math and ELA.
- Grade 3: Writing workshops offered before class in the morning each week.

**III. SOCIALIZING EVENTS:**

- Waimanalo Country Farms
- Hawaii Theatre for Youth

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	<ul style="list-style-type: none"><li>• First Semester Culminating Event: Super Mario Winter World, (December 18<sup>th</sup>, MBTA Campus)</li></ul> <p><b>IV. STANDARDIZED TESTING:</b></p> <ul style="list-style-type: none"><li>• Grade 5 Science Test-Prep has begun!</li></ul> <p>Principal Oshiro shared her gratitude to the staff for their hard work and dedication.</p>
<b>VII. ADJOURNMENT</b>	Boardmember Yukimoto motioned to adjourn at 5:54 pm. Staff Boardmember C Sumiye and Executive Boardmember Dr. Thomas seconded. Chair M. Thompson, GB Human Resources Chair and Secretary M. Simmons, Executive Boardmembers Dr. Thomas and J. Yukimoto, Staff Boardmembers C. Sumiye, A. Takaki, and R. Lee, and Student Representative P. Conol voted aye. Motion carried.
<b>VIII. EXECUTIVE SESSION</b>	N/A