

**Governing Board Meeting Minutes DRAFT**

<p><b>Date-</b> Thursday, October 13, 2022  <b>Location -</b> Join Zoom Meeting  <a href="https://zoom.us/j/94766384143?pwd=R3lQbzcxUkthV3U4Z2lsNDJ6Zy8vUT09">https://zoom.us/j/94766384143?pwd=R3lQbzcxUkthV3U4Z2lsNDJ6Zy8vUT09</a>  <b>Time:</b> 5:01 – 5:42 pm  <b>Executive Session:</b> 5:43 – 6:13 pm  <b>Recorded by-</b> J. Watanabe</p>	
<p><b>Attendance-</b> Principal D. Oshiro, M. Chang-Vierra, P. Izumo, M. Simmons, A. Deutscher, J. Watanabe, M. Thompson, A. Takaki, Terri Fujii – CW Associates, Brandon Ogimi – CW Associates, M. Liao-Troth, W. Gomez, PJ Foehr – Charter Commission, S. Friedman, K. Kaapana-Aki  <b>Excused-</b> J. Yukitomo, J. Smith, J. Dixon, P. Rigor</p>	
<p><b>I. CALL TO ORDER</b></p>	
	<p>The meeting was called to order at 5:01 pm by Mr. Thompson.</p>
<p><b>II. APPROVAL OF MINUTES</b></p>	
<p><b>A. September 2022</b></p>	<p>Dr. Liao-Troth moved to approve minutes from September 9, 2022. Second by Dr. Izumo. No discussion. Aye votes by Dr. Chang-Vierra, Dr. Izumo, Ms. Simmons, Dr. Watanabe, Mr. Thompson, Ms. Takaki, Dr. Liao-Troth, Mr. Gomez, Dr. Friedman. No nay votes. Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	
	<p>N/A</p>
<p><b>IV. OLD BUSINESS</b></p>	
<p><b>A. Professional Development Policy and Procedure</b></p>	<p>A. Principal Oshiro emailed the final professional development policy (approved September 9, 2022) and procedure documents to the board for their review before posting them on the website. Responses from Dr. Friedman, Mr. Smith, Dr. Liao-Troth, Dr. Chang-Vierra, Dr. Izumo, Ms. Simmons, Dr. Watanabe, Mr. Thompson, Ms. Yukitomo, and Ms. Takaki. No response from Mr. Dixon, or Mr. Rigor.</p>
<p><b>V. NEW BUSINESS</b></p>	
<p><b>A. Annual Audit by CW Associates</b></p>	<p>A. Ms. Terri Fujii, Audit Partner at CW Associates, and Mr. Brandon Ogimi, Audit Manager, presented the audit for the fiscal year ending June 30, 2022. The letter to the management reported an unmodified “clean” opinion and no issues with internal controls, significant deficiencies, or material weaknesses. Ms. Fujii noted that Ho’ilina is not audited but the information is presented. CW Associates is waiting for GASBS 87 information to complete the documents.</p> <p>Mr. Thompson thanked Ms. Fujii, Mr. Ogimi, Principal Oshiro, and Mr. Deutscher. Principal Oshiro commended the entire accounting department.</p>

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<p><b>B. Monthly Financial Report</b></p>	<p>Dr. Liao-Troth moved to approve the FY 2021-2022 Annual Financial Audit presented by CW Associates. Second by Dr. Friedman. Aye votes by Dr. Chang-Vierra, Dr. Izumo, Ms. Simmons, Dr. Watanabe, Mr. Thompson, Ms. Takaki, Dr. Liao-Troth, Mr. Gomez, Dr. Friedman. No nay votes. Motion carried.</p> <p>B. Mr. Deutscher presented the Elementary updated through July 31, 2022 and August 31, 2022. Revised annual budget may be presented at the November meeting.</p> <p>Clarification that the 90-day CD currently in place will be continually renewed. Mr. Thompson inquired about the interest rate. Mr. Deutscher provided that information. More information will be presented at the November meeting.</p>
<p><b>VI. OTHER BUSINESS</b> <b>A. Principal's Report (Oral)</b></p>	<p>A. Principal Oshiro presented the principal's report. Two 12<sup>th</sup> grade students were honored based on their performance National Merit Scholarship Qualifying Test. Special Education department now fully staffed. WASC Self-Study and Commission Contract reports underway.</p> <p>Dr. Watanabe requested a volunteer to assist with a school policy review since the school is in the Commission contract renewal process and preparing for WASC visitation. Dr. Liao-Troth will assist.</p> <p>Mr. Gomez shared an update on the prom event. Tentative headcount from a survey and plan to fundraise NI students travel. Ms. Simmons reminded Mr. Gomez to continue communicating with the administration.</p>
<p><b>VII. ADJOURNMENT</b></p>	<p>Mr. Gomez made a motion to adjourn the meeting at 5:42 pm. Second by Dr. Chang-Vierra. No discussion. Aye votes by Dr. Chang-Vierra, Dr. Izumo, Ms. Simmons, Dr. Watanabe, Mr. Thompson, Ms. Takaki, Dr. Liao-Troth, Mr. Gomez, Dr. Friedman. No nay votes. Motion carried.</p>
<p><b>VIII. EXECUTIVE SESSION</b></p>	<p>Entered 5:43 pm. Adjourned 6:13 pm.</p>