

**Governing Board Meeting Minutes DRAFT**

**Date-** Thursday, September 10, 2020

**Location-** Webex <https://mbta.webex.com/mbta-en/j.php?MTID=mbec7b34cc05ead06bdec59a7893da5bc>

**Time-** 5 – 5:54pm

**Recorded by-** J. Watanabe

**Attendance-** Mr. B. Wolford, Principal D. Oshiro, J. Watanabe, M. Liao-Troth, J. Smith, A. Takaki, P. Rigor, Mr. Thompson, Miss B. Wolford, M. Simmons, K. Ka’apani-Aki, K. Uyeda-Young, J. Yukitomo.

**Excused-** S. Friedman, J. Dixon, M. Chang-Vierra, P. Izumo

<p><b>I. CALL TO ORDER</b></p>	<p>Meeting called to order at 5:04 pm by Mr. Thompson</p>
<p><b>II. APPROVAL OF MINUTES</b> <b>A. August 2020</b></p>	<p>Dr. Liao-Troth moved to approve minutes from August 13, 2020. Second by Mr. Smith. No discussion. Aye votes by Mr. B. Wolford, J. Watanabe, M. Liao-Troth, J. Smith, A. Takaki, P. Rigor, Mr. Thompson, Miss B. Wolford, M. Simmons, J. Yukitomo. Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>None</p>
<p><b>IV. OLD BUSINESS</b> <b>A. None</b></p>	<p>A. N/A</p>
<p><b>V. NEW BUSINESS</b> <b>A. Monthly Financial Report</b></p>	<p>A. Principal Oshiro presented the financial reports for the month ending August 31, 2020 Balance Sheet and July 1, 2020 through August 31, 2020 Profit and Loss Budget vs. Actual.</p> <p>2019-2020 Annual Audit Presentation October 8, 2020 by CW Associates.</p>
<p><b>VI. OTHER BUSINESS</b> <b>A. Principal’s Report (Oral)</b></p>	<p>A. Principal Oshiro presented the principal’s report. Noted HIDOE’s Telework Guidelines and Agreement which applies to HIDOE schools only. Noted video conference platform concerns and a Cyber Intelligence Brief prepared by the Hawaii State Fusion Center.</p>
<p><b>VII. ADJOURNMENT</b></p>	<p>Dr. Liao- Troth moved to adjourn the meeting. Second by Ms. Simmons. Meeting adjourned at 5:54 pm.</p>
<p><b>VIII. EXECUTIVE SESSION</b></p>	