

**Governing Board Meeting Minutes APPROVED**

**Date-** Thursday, August 12, 2021  
**Location-** Join Zoom Meeting  
<https://zoom.us/j/96462770490?pwd=eURtVjRGVWtYeC91Uk1LNvd2VXBydz09>  
**Time-** 5:01 – 5:52 pm  
**Recorded by-** J. Watanabe

**Attendance-** M. Chang-Vierra, P. Izumo, Principal D. Oshiro, Mr. B. Wolford, Miss B. Wolford, A. Takaki, J. Watanabe, P. Rigor, J. Dixon, A. Deutscher, PJ Foehr (State Hawaii Public Charter School Commission Office), J. Smith, J. Yukitomo, M. Thompson  
**Excused-** S. Friedman (proxy J. Dixon), M. Liao-Troth (proxy J. Dixon), M. Simmons

<p><b>I. CALL TO ORDER</b></p>	<p>Meeting called to order at 5:01 pm by Mr. Thompson</p>
<p><b>II. APPROVAL OF MINUTES</b>  <b>A. June 2021</b>  <b>B. July 2021 (Meeting canceled)</b></p>	<p>Ms. Yukitomo moved to approve minutes from June 10, 2021 including e-vote addendum dated July 24, 2021 to accept the Opening of School Plan for SY 21-22. Second by Ms. Takaki. No discussion. Aye votes by Dr. Chang-Vierra, Dr. Izumo, Mr. B. Wolford, Miss B. Wolford, Ms. Takaki, Dr. Watanabe, Mr. Rigor, Mr. Dixon, Mr. Smith, Ms. Yukitomo, Mr. Thompson, Dr. Friedman (proxy J. Dixon), Dr. Liao-Troth (proxy J. Dixon). No nay votes. Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>None</p>
<p><b>IV. OLD BUSINESS</b>  <b>A. None</b></p>	<p>A. N/A</p>
<p><b>V. NEW BUSINESS</b>  <b>A. Monthly Financial Report – A Deutscher</b>  <b>B. Opening of School Update</b>  * Personnel  * Programs  * Activities planned</p>	<p>A. Mr. Deutscher presented the financial reports for the month ending June 30, 2021, including Balance Sheet &amp; Profit &amp; Loss (Income Statement).</p> <p>Mr. Dixon moved to accept the action items:  a. FY2021 – 5187 Other Fees increased amount  b. FY2021 – 5731 Increase in Vacation Liability increase  c. FY2122 – 5187 Other Fee increase amount  d. FY2122 - Vendor Limit – Apple/Dell increase</p> <p>Second by Ms. Yukitomo. Mr. Thompson called for discussion. Mr. Deutscher explained the increase in Dell/Apple budget because of increase in price and noted supply shortages. Mr. Deutscher also noted that there is a maximum for a classified employee’s accrual of vacation. Aye votes by Dr. Chang-Vierra, Dr. Izumo, Mr. B. Wolford, Miss B. Wolford, Ms. Takaki, Dr. Watanabe, Mr. Rigor, Mr. Dixon, Mr. Smith, Ms. Yukitomo, Mr. Thompson, Dr. Friedman (proxy J. Dixon), Dr. Liao-Troth (proxy J. Dixon). No nay votes. Motion carried.</p>

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	<p>Mr. Deutscher noted that the audit is in progress and is being conducted by CW Associates. They will present the report to the board on October 14, 2021. The board will need to accept the audit at that time.</p> <p>B. Principal Oshiro thanked Miss Wolford and Mr. Wolford for their service to the board. Mr. Thompson noted his appreciation for sharing their parent and student perspective at meetings.</p> <p>Principal Oshiro presented the opening of school update. We are happy to have students on campus even limited because of following safety protocol. Meet and Greet happened with Oahu and Neighbor Island students in attendance. Teachers presented the Institutes and students are signing up. Student IDs were made for all students in attendance. Changes in personnel include improvements to addressing SPED and 504 student needs. Principal Oshiro considering an initiative to support high needs students with autism.</p> <p>Principal Oshiro explained communication to Mr. Thompson and herself regarding COVID issues regarding masks and totally virtual option (with physician notes). District schools are offering virtual options; charter schools are schools of choice. MBTA will resume its hybrid model for teaching and learning.</p> <p>Per Governor, school employees are now required to be immunized and show proof or be tested weekly.</p> <p>Mr. Foehr noted that the Commission office has been following the legislature and unions and will send out information for schools as soon as they have it. Possibility for free COVID test administration on campus (minimum 100 people – community, students, staff).</p> <p>Mr. Thompson will reach out to Dr. Friedman regarding an additional term on the board.</p> <p>Mr. Dixon and Mr. Smith will track requirements and mandates regarding COVID directives.</p>
<p><b>VI. OTHER BUSINESS</b> <b>A. Principal’s Report (Oral)</b></p>	<p>A. Principal Oshiro presented the principal’s report</p>
<p><b>VII. ADJOURNMENT</b></p>	<p>Mr. Thompson conveyed his appreciation for the great work of Principal Oshiro, the staff, and the governing board through the pandemic.</p> <p>Mr. Dixon moved to adjourn the meeting. Second by Ms. Yukitomo. Meeting adjourned at 5:52 pm.</p>

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<b>VIII. EXECUTIVE SESSION</b>	None
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